

## Related Policies

### St Clare's College:

Pastoral Care

Positive Behaviour (Personal Best)

## Rationale/Purpose

As a catholic community St Clare's College requires that all of its students adhere to our uniform regulations. These regulations are in place to ensure a spirit of equality among our students in their educational environment.

## Policy

Enrolment at St Clare's College implies acceptance of and adherence to the following uniform regulations.

## Procedures

Refer to the College website for a full list of uniform requirements. It is requested that all uniform items are clearly labelled with the student's name.

## Uniform & Personal Presentation

### Students are required to:

- wear the College uniform correctly at all times
- obtain a uniform pass from their PC Leader or Year Co if out of uniform for any reason
- project a positive image of the College whenever in uniform
- wear appropriately modest clothing, including enclosed footwear for practical classes, if a uniform free day is held
- Facial piercings are NOT permitted at St Clare's College.
- Small studs or sleepers may be worn in the ear – only one in each
- A discreet chain with a religious symbol may be worn around the neck
- Other rings, earrings, brooches, necklets or decorations may not be worn with the uniform and may be confiscated if worn
- Hair is to be tidy at all times and of a natural colour. Extreme styles or colour changes are not permitted.
- Junior students are not permitted to wear makeup or nail polish.
- Senior Students may wear discreet makeup and/or discreet nail polish.

## Uniform Free Days

Uniform Free Days are held occasionally at the College to support charity and social justice work. The College expects that all students will dress appropriately on these days and that all necessary books and equipment are brought to College. Appropriate uniform and

footwear must be brought for lessons in Workshops/Kitchens/Laboratories and Physical Education.

Inappropriate clothing/accessories include such items as:

- midriff tops/plunging/low/inappropriate necklines
- inappropriate slogans on clothing or bags
- excessive jewellery, including earrings
- skimpy shorts or skirts.

### **Processes for Monitoring School Uniform**

All students are expected to wear correct school uniform while at school and when travelling to and from school. In the junior school this is monitored in the first instance by Pastoral Care Leaders. The student is expected to correct the item by the following day. If there is a reason why the student cannot correct the item by the next day then she is issued with a pass which includes the period of time by which it must be corrected.

This should occur in consultation with parents. Names of students who persist in attending school out of uniform will be forwarded to the relevant Pastoral Coordinator for further action as per the student behaviour management guidelines.

If students are wearing incorrect items of jewellery, they are asked in the first instance to remove these. Should the student continue to wear incorrect items, more serious consequences will be applied as per the student behaviour management guidelines.

Staff who recognise that students in their academic classes are persistently out of uniform should forward their concerns to the students Pastoral Care Leader for action.

### **Changes to the St Clare's College Uniform**

The following procedures for recommending and implementing changes to the St Clare's College uniform were endorsed by the School Board on 12 June 2001.

Uniform is the responsibility of the school. This means that the school is responsible for making decisions about what official items of uniform are and how these will be sold.

Parents, staff or students who wish to have a particular uniform item reviewed should put their case to the College Principal or a member of the School Board for consideration.

When invited by the School Board, on the recommendation of the College Executive, a School Uniform Committee will be established.

The charter of the Uniform committee will be to investigate specific items of uniform determined by the School Board and to make recommendations about these items.

The following groups should be represented on the Uniform Committee:

- staff
- students
- parents
- uniform suppliers
- a member of the College Executive

The Chair of the Uniform Committee will be nominated by the School Board.

The Uniform Committee's recommendations will go to the College Executive and from there to the School Board for ratification.

The Principal will inform both parents and suppliers, in writing, of any changes to uniform.

<b>Approved by:</b>	Executive
<b>Implementation date:</b>	Pre 2006
<b>Revision date:</b>	2019
<b>St Clare's Contact Officer</b>	Assistant Principal Pastoral Care